

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
February 16, 2023  
7:00 p.m**

**A. Call to Order**

President Stevinson called the meeting to order at 7:05 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On November 21, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.*

Eulalia Gillis read the open public meeting notice.

**C. Pledge of Allegiance**

Eulalia Gillis led the Pledge of Allegiance.

**D. Roll Call**

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Absent	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) b below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

**Open Public Meeting @ 7:00 p.m.**

**F. Superintendent's Report**

- Enrollment 247 HS 451 BTS, Residency paperwork: Genesis shut off 4:00 pm
- Sustainable Jersey for Schools - working toward silver status from bronze
- Curriculum updates Grade 1 Science, K-8 health, MS SS civics & MS science being revised
- Scope & sequence has been created for MS IC & Advisory & ES Advisory units
- Annual visit from SC Vocational & Technical High School visit 1/9; 8th grade HS scheduling
- Wellness & Green Teams & K-8 wrote to deployed Navy officers

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- Grade 3 Wellness announced annual Maschio's soup contest winner - congrats Selah
- BryceStrong Day 1/31, 100th day -Silver Day, & Feb favorite color day 2/15, animal shelter drive next
- Thanks, Mrs. Levin - volunteering to read
- Social Emotional Wellbeing district goal: grant program - Empower Somerset called Lifelines - trauma-informed, suicide prevention and crisis management program, training of staff - March agenda
- Student achievement district goal: MS course review, Grade 8 decline in enrollment
- Coming up: review of in-house assessments - ELA & Math progress since Fall
- President's Day-Monday, Next BoE mtg - March 16th

**Business Administrator's Report**

- 23-24 budget. I have given all of you an overview of what I have so far, most of the budget work is completed. The State Aid numbers are not out and this stops further progress I can make in completing the budget. The state aid numbers are expected to be released by the end of the month along with any updates to the Budget Software. Please review the packets and feel free to send me an email should you have any questions. Items were discussed at F&F this past Tuesday, the chairperson will update you.

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.*

- None

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 19, 2023 Executive Session Minutes
- January 19, 2023 Regular Meeting Minutes

Motion to approve **Items H.** moved by Ms. Nathans, seconded by Ms. Stevinson

Abstain	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Absent	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

**I. Task Groups**

- Negotiations Committee – Judy Creelman
  - Haven't met, dates have been scheduled
- Somerset Hills School District – Sarah Nathans
  - January 25th meeting
    - Dr. Furnari - Interim Superintendent started February 3, 2023.
    - Night of the Stars, Winter formal
    - Musical auditions, Start Stronge - results
    - Using Delta T subs, ROD grant - for fire systems
    - Turf replacement, redo the Bernardsville MS Media Center

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- Curriculum - accelerated math program at the Middle School
- Teachers contract - not finalized but in a good place
- Superintendent resumes received
- Technology Committee - Stephen Calulo
  - Cell booster
- Security/Safety Ad Hoc - Suzie Stevinson
  - No report
- Child Care - Gabriel Wickizer
  - New YMCA manager for the after-school program at BTS.

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Christy Biedron
  - SCSBA meeting tonight
- PTO – Suzie Stevinson
  - Spring Fling April 28th, link is live to buy tickets

**BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Policies**

J.1 the second reading of the following policies:

Number	Description	Action
P 0152	Board Officers	R
P 0161	Call, Adjournment, and Cancellation	R
P 0162	Notice of Board Meetings	R
P 1648.11	The Road Forward COVID-19 - Health and Safety	A
P 1648.13	School Employee Vaccination Requirements	A
P 2423	Bilingual and ESL Education	R
P 2425	Emergency Virtual or Remote Instruction Program	R
P 5200	Attendance	R
P 8140	Student Enrollments	R

\* A - Abolished; N - New; R - Revised

**Regulations**

J.2 the second reading of the following regulations:

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Number	Description	Action
R 2423	Bilingual and ESL Education	R
R 2425	Emergency Virtual or Remote Instruction Program	N
R 5200	Attendance	R
R 8140	Enrollment Accounting	R

\* A - Abolished; N - New; R - Revised

**Policy**

J.3 the first reading of the following policy:

Number	Description	Action
P 8330	Student Records	R

\* A - Abolished; N - New; R - Revised

**Regulation**

J.4 the first reading of the following policy:

Number	Description	Action
R 8330	Student Records	R

\* A - Abolished; N - New; R - Revised

**Auditing Services**

J.5 a contract with PKF O'Connor Davies, formerly Wiss & Company LLP, to conduct an audit calculation of the A41, A42 and Resource tuition for the 2021-2022 school year at Bernards High School at the total cost of \$7,500.00 which will be equally split by the Somerset Hills School District and the Bedminster Township School District.

**NJDOE Non-Public Program**

J.6 the following non-public allocations from the NJDOE for the 2022-2023 school year:

- Chapter 192: \$ 0.00
- Chapter 193: \$14,686.00

**Facilities Use Request**

J.7 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
PTO	Bright Star Theater	Cafetorium	2/22/2023 @ 12:00 pm - 3:15 pm

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8th Grade Fundraising	Snowball Dance	Cafetorium	2/24/2023 @ 4:30 pm - 9:00 pm
Bedminster Recreation	Whiz Kidz Lego Engineering Club	Room 241	Reschedule from 2/16/2023 to 3/16/2023 @ 3:35pm - 5:00pm
	Do Re Mi Art and Music	Room 241	3/1/2023, 3/8/2023, 3/15/2023, 3/22/2023, 3/29/2023, 4/12/2023, 4/19/2023 and 4/26/2023 @ 3:35 pm - 4:35 pm
	Ms. Gail's Kids Cooking	Room 262	3/6/2023, 3/13/2023, 3/20/2023, 3/27/2023 @ 3:35 pm - 4:45 pm
	Adult Indoor Volleyball	Gymnasium	3/7/2023, 3/14/2023, 3/21/2023, 3/28/2023, 4/11/2023, 4/18/2023, 4/25/2023, 5/2/2023, 5/9/2023, 5/16/2023 and 5/23/2023 @ 7:00 pm - 9:30 pm
	STEAM Innovators	Room 241	5/3/2023, 5/10/2023, 5/17/2023, 5/24/2023, 5/31/2023 and 6/7/2023 @ 3:35 pm - 4:35 pm
	Camp Bedminster	Cafetorium, Gymnasium, Rooms 241, 242, 247 and 251	6/23/2023 @ 8:00 am - 12:00 pm; 6/26/2023 -8/11/2023 Monday - Friday @ 7:45 am - 4:00 pm
Principal's Academy & Student Council	MS Winter Fun Night	Cafetorium and Gymnasium	3/3/2023 @ 7:00 pm - 9:00 pm

**Technology**

J.8 the annual renewal of the following from Frontline:

IEP Direct - database for Special Education	\$10,731.86
AESOP/Absence Management - absence and substitute tracking	\$7,800.24
Applitrack - applicant tracking	\$6,302.13

**Student Services Contracts**

J.9 Garden State AAC Specialists, LLC. to attend an IEP meeting and provide staff training at \$140.00 and \$200.00 per hour respectively not to exceed \$750.00, as per the contract approved at the November 2022 meeting for student #301360.

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J. agenda items J.1 through J.9

Motion to approve **Items J.** moved by Ms. Stevinson, seconded by Mr. Reaves

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Absent	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

**K. FINANCE**

Finance & Facilities Committee Report - Jeff Reaves

- Topics discussed at the 2/14/23 F&F committee meeting included the need to include in the 23-24 budget cell booster, paving the overflow parking lot and dumpster area, shared service agreement with Bedminster Township, review of budget.

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2022-2023 Financial Reports**

- K.1 the Report of the Secretary for December 2022 and January 2023 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Interim Business Administrator/Board Secretary certifies that no line item account has been over-expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for December 2022 and January 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-2023 fiscal year.

It is recommended that the Treasurer's Report for December 2022 and January 2023 be accepted and filed.

**2022-2023 Invoices-General Agency Account**

- K.2 the invoices presented for payment totaling \$1,763,180.21 from the General Agency Account from January 19, 2023 through February 15, 2023.

Fund	Amount
(10) General Fund	\$1,747,1124.01
(12) Capital Outlay	\$0
(20) Special Revenue	\$ 16,056.20
<b>Total</b>	<b>\$1,763,180.21</b>

**2022-2023 Invoices-Student Activities Account**

- K.3 the invoices presented for payment totaling \$4,239.25 from the Student Activities Account from January 15, 2023 through February 11, 2023.

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**2022-2023 Invoices-Food Service Account**

- K.4 the invoices presented for payment totaling \$12,233.66 from the Food Service Account from January 15, 2023 through February 11, 2023.

**2022-2023 Transfers**

- K.5 transfers totaling \$247,316.18 from January 15, 2023 through February 11, 2023, as per the monthly transfer report.

- K. agenda items K.1 through K.5

Motion to approve **Items K.** moved by Ms. Nathans, seconded by Ms. Stevinson

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Absent	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

**PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report – Suzie Stevinson

- Discussed meeting on 2/13/2023, Mrs. Zugale - Tier I students, coffee cart, push-in options
- Dr. Omega - Middle School lunch is not segregated by grade. Chess is popular. Kindness inclusiveness was discussed. Trying to keep lines of communication open with principals, staff, and students. Thrive program. Requirement for community service is 40 hours.
- Mr. Swan - some learning loss at Elementary School but getting better. Summer learning will take place. Summer Academy will be offered. Genius hour in 4th grade.

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Walking Trips**

- L.1 the following walking field trips:

Teacher/Grade	Trip/Location	Date
Middle School LLD Class	Bedminster Pizza, Delicious Heights, Far Hills Pharmacy and Bedminster Post Office; Bedminster, NJ	Ongoing throughout the school year

**Workshops**

- L.2 the following staff for the workshop listed:

Name	Date	Title	Cost
Corby Swan	2/13/2023	Advanced K-12 Behavioral Threat Assessment and Management Training; Somerville, NJ	\$0 Registration
Klaudia Zdybel	2/13/2023	Advanced K-12 Behavioral Threat Assessment and Management Training; Somerville, NJ	\$0 Registration

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Tom Notte	2/27/2023 - 2/28/2023	Shape NJ Annual Convention; Princeton, NJ	\$275.00 Registration; \$50.20 Mileage
Jenna Thomas	2/27/2023 - 2/28/2023	Shape NJ Annual Convention; Princeton, NJ	\$275.00 Registration; \$50.20 Mileage
Elena Garcia-Albea	3/3/2023	NJABA 18th Annual Conference; Somerset, NJ	\$150.00 Registration
Klaudia Zdybel	3/29/2023	Middle School Students: Understanding and Managing Mental Health Challenges; Kenilworth, NJ	\$0 Registration

**Compensatory Education**

- L.3 Patricia Leonti to provide IEP compensatory education for student #271091 for 2 hours a week at \$42.00 per hour beginning the week of January 30, 2023 through the remainder of the school year.

**Resignation**

- L.4 the following resignation(s):

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Last Day</b>
Erik Johnsen	Technology Receptionist	Resignation	February 17, 2023
Anvita Negi	Paraprofessional	Resignation	March 4, 2023

**Retirement**

- L.5 the retirement of Marguerite Colonel, Executive Administrative Assistant, last day August 31, 2023 and thank you for the dedicated service to the students of Bedminster Township School.

**Payment Unused Days**

- L.6 Christopher Sneedse to receive payment of \$2,758.34 for 13 unused vacation days per the terms and conditions of the applicable employment contract.

**Student Practicum**

- L.7 Kourtney Dobkin from Montclair State University for student practicum hours during the Spring 2023 semester under the supervision of Klaudia Zdybel.

**2022-2023 Stipends**

- L.8 the following stipends being offered for the 2022-2023 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

<b>BEDMINSTER SCHOOL 2022-2023 EXTRA-CURRICULAR ACTIVITIES</b>		
<b>Activity Title</b>	<b>Name of Staff Member</b>	<b>Stipend Amount</b>
Lacrosse Head Coach	Oliveri	\$3,110.00
Baseball Head Coach	Patrick	\$3,110.00
Softball Head Coach	McNamara	\$3,110.00



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Lacrosse Assistant Coach	White	\$1,919.00
Softball Assistant Coach	Befumo	\$1,919.00

**Class Trip(s)**

L.9 the following class trip(s):

Teacher/Grade	Trip/Location	Date
7th Grade Art	Grounds for Sculpture; Hamilton, NJ	6/9/2023

**New Hires**

L.10 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023 and pursuant to a successful clearance of P.L. 2018, c.5:

Name	Position	Salary	Anticipated start date
Gary Steinert	Technology Assistant	\$52,000.00 Prorated	February 27, 2023

L.11 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on March 23, 2023.

L. agenda item L.1 through L.11

Motion to approve **Items L.** moved by Ms. Stevinson, seconded by Ms. Nathans

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Absent	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

**M. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.*

- None

**N. Adjournment**

Motion to adjourn the Public Session at 8:00 p.m. moved by Ms. Stevinson, seconded by Ms. Biedron  
Carried as follows: Yes: (8); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

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**March 16, 2023 (Budget Adoption)  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Edaliala Gillis". The signature is written in a cursive, flowing style.

Edaliala Gillis  
Board Secretary